



Definition of Enrollment: Enrollment is showing the other person how what you have to offer is so much in fulfillment of what they committed to that they choose it as their intention and often course of action.

Confidentiality Agreement in Support of Clients Success: I always suggest and give my clients a choice regarding a confidentiality agreement. I ask them to choose where along a spectrum they would like our confidentiality agreement to fall. At one end of the spectrum is, "I won't tell anybody anything including if you wish, that I even coach you." At the other end of the spectrum is "I'll tell anybody anything you tell me, unless you label it 'don't tell' if I think it is going to forward what you are committed to."

On-boarding process of new clients: My process includes having them fill out a simple form that lists their goals in each domain of their life, for example:

- Themselves
- Their spouse or significant other
- Their children
- Their extended family
- Their job
- Their career
- Their commitments in their community – church, school board, city government etc. etc. etc.

See the form I use on the next page.



Goals – What Will Happen “By When” for Each Domain of My Life		
#	Domain of Life	Goals: What Are You Committed to Accomplishing and By When
1	Self	
2	Spouse/Significant Other	
3	Children	
4	Parent(s)	
5	Extended Family	
6	Job	
7	Career	
8	Community #1 (e.g. Church)	
9	Community #2	
10	Community #3	
11	Community #4	
12	Community #5	